Steps to creating a Prezi Presentation

1. Go to www.prezi.com
2. Click on the sign up now tab.
3. Choose the license you want. (I recommend the student/teacher license- - it's free!) When you click on the student/teacher tab, another page will come up. You will then click on the Edu Enjoy license, it should say free.
4. Create your profile, that's just basic info like your name, email and password.
5. Once you have set up your account, you can create a new prezi, learn more about them, or explore prezis others have made.
6. To create your own, click on the "new prezi" tab.
7. A box will pop up, type in your title and click new prezi.
8. The creation page will come up with a little tutorial. You can do the tutorial or just close the box.
9. You are now ready to make your own. In the upper left corner is your tool wheel. To add information just click anywhere in the open space.

    -To type in words, just click in the open space.
    -To insert pictures- Save the picture to your computer. Click on the "insert" tab on your tool wheel. Then click load file, find where you saved your picture and open.
    -To insert a YouTube video- Click on the "insert" tab on your tool wheel. Click on YouTube, then copy and paste the address.
    -Once you have all of your information where you want it, click on the "path" tab on your tool wheel. Click on each set of words you have typed, each image, and video, in the order you want them to come up.
    -Once you have the path planned out, click on the "show" tab on the tool wheel and view your prezi. *Sometimes the best way to do view your show is to save, then exit. This will back you out and you should see your prezi on a smaller screen. You can go full screen and play your prezi or play it in the smaller screen.*

    *I recommend just creating a few Prezis just to get a feel for it. Create one about yourself or your favorite sports team, anything to get a handle on the different tools.

    *Don't forget, if you have any questions about how to do anything with Prezi, go to the learn tab. On the right side of the page is a manual. That will help a lot as I am still learning things myself.